



The Town of Prescott Valley

Parks and Recreation Department

7501 E Civic Circle

Prescott Valley, AZ 86314

928.759.3090

FAX: 928.759.5505

Rev. 03/2017

BASEBALL/SOFTBALL FIELD REQUEST FORM

| | | | |
|--|---|---|---|
| Organization/Purpose of Use: | | | |
| Responsible Person: | | | |
| Mailing Address: | | | |
| | City | State | Zip |
| Email Address: | | | |
| Phone Numbers: | Day | Evening | Fax |
| Date(s) of Request: | ___/___/___ to ___/___/___ | | Start Time ___ am/pm End Time ___ am/pm |
| Field(s) Requested: <input checked="" type="checkbox"/> Check the box for each Field Requested <input checked="" type="checkbox"/> Check the box for the day of the week / Fill in both start/finish time of day | Mountain Valley Park: Baseball or Softball <input type="checkbox"/> MVP#1 <input type="checkbox"/> MVP#2 <input type="checkbox"/> MVP#3 <input type="checkbox"/> MVP#4 | <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thur <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ | |
| | Mountain Valley Park: T-Ball ONLY <input type="checkbox"/> MVP#5 <input type="checkbox"/> MVP#6 <input type="checkbox"/> MVP#7 <input type="checkbox"/> MVP#8 | <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thur <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ | |
| Estimated number of Players: _____ | Mountain Valley Park - Amphitheater: Softball <input type="checkbox"/> AMP#1 <input type="checkbox"/> AMP#2 | | |
| Estimated number of Spectators: _____ | <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thur <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ | | |
| NO GAMES TO START PRIOR TO 8:00 AM Field Use Fee Schedule See Reverse | Antelope Park: Baseball <input type="checkbox"/> ANT#1 <input type="checkbox"/> ANT#2 | <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thur <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ | |
| | George Andersen Park: Baseball or Softball <input type="checkbox"/> GEO#1 | <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thur <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ | |
| Fee waiver requests must be written and received 60 days prior to use and can only be approved by the Prescott Valley Town Council. A certificate of insurance (\$1,000,000 single limit coverage) naming the Town as an additional insured shall be provided to the Director within fifteen (15) days after notification that the organization has received Facility Allocation. | Sunflower Park: Baseball or Softball <input type="checkbox"/> SUN#1 | <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thur <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ | |
| | Pronghorn Park: Baseball or Softball <input type="checkbox"/> PGH#1 | <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thur <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ | |
| Key: <input checked="" type="checkbox"/> Lighted Field | Quailwood Park: Baseball or Softball <input type="checkbox"/> QWD#1 | <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thur <input type="checkbox"/> Fri <input type="checkbox"/> Sat <input type="checkbox"/> Sun ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ ___/___ | |

I/We have read the policies, rules, regulations and fee charges and agree with these as stated. (A copy of the Facility Use Policy is available for review in the Parks and Recreation office). Any deviations from the stated policies, rules or regulations must be approved in writing by the Town of Prescott Valley Parks and Recreation Director, or designee, at least thirty (30) working days prior to use of the facility or field. Any deviations from the stated fees must be requested in writing at least sixty (60) days prior to use of the facility or field and must be approved by Town Council.

I/We agree to hold the Town of Prescott Valley harmless and will indemnify the Town of Prescott Valley for damages sustained as a result of an injury or property damage resulting from the use of Town property for which the Town of Prescott Valley may be held liable in connection with this request for use of Town property.

Further, the Town shall be indemnified by the undersigned for any and all loss or damage occurring to any Town property during the events for which the property is rented.

Responsible Person/Title _____

Date _____



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ATHLETIC FIELD RENTAL RATES

Athletic Field Use Classifications

Any individual, group and/or organization applying for exclusive use permits shall be classified into five (5) categories for purposes of identification, priority of use, and charges for facilities and equipment. The categories are listed in order of priority with category "A" first, category "B" second, etc.:

- Category A (Sponsored/Co-sponsored):** Non-select youth activities/programs/organizations serving 50% or more of Prescott Valley residents who is sponsored or co-sponsored by the Town of Prescott Valley via an annually approved use agreement.
- Category B (IGA Partners):** Organizations that have a current intergovernmental agreement with the Town of Prescott Valley.
- Category C (Resident):** Individuals, groups, businesses and/or private organizations whose address is within the Town of Prescott Valley limits.
- Category D (Non-Resident):** Individuals, groups, businesses and/or private organizations whose address is outside the Town of Prescott Valley limits.
- Category E (For-Profit/Commercial):** Individuals, groups, businesses and/or private organizations charging entry/participation fee/donation

| CATEGORY | A | B | C | D | E |
|--|----------|----------|----------|----------|----------|
| Baseball/Softball Field (per field/per hour) | | | | | |
| Practice only (no prep – as is) | N/C | IGA | \$10* | \$20* | NA |
| Game – 2hr. min. (includes initial field prep) | N/C | IGA | \$30 | \$55* | NA |
| Soccer/Football Field (per field/per hour) | | | | | |
| Practice only (no prep – as is) | N/C | IGA | \$10* | \$20* | NA |
| Game – 3hr. min. (includes initial field prep) | N/C | IGA | \$35* | \$65* | NA |
| Lights (per field/per hour, 2 hour minimum) | | | | | |
| 4-plex | N/C | IGA | \$20* | \$27* | \$36 |
| Amphitheater | N/C | IGA | \$30* | \$40* | \$54 |
| Athletic Tournament Use (per field/per day) | | | | | |
| 4-plex (includes initial daily field prep) | N/C | IGA | NA | NA | \$100* |
| Amphitheater (includes initial daily field prep) | N/C | IGA | NA | NA | \$140* |
| <i>*plus \$100.00 refundable cleaning/damage deposit per field (and certificate of liability insurance – tournaments only)</i> | | | | | |

Staffing

The Town reserves the right to limit the use of the Town's facilities. Any use must be compatible with the established purpose of the recreation facilities. Depending on the size of the request or when the use of lights is required, the Town reserves the right to assign a site supervisor(s). The renter is responsible for paying \$20/hour for each required supervisor. Overtime (one and one-half times the hourly rate) and Holiday rates (twice the hourly rate) will apply based upon request.

Damage Fees

- Ruts, holes, or turf damage (per sq. ft.) \$ 4.00
- Irrigation (per damaged sprinkler) \$125.00
- Minimum deduction from deposit \$ 50.00 (only based upon repair or cleaning)
- Staff cleaning charge, if required \$ 25.00 per hour/per person