



The Town of Prescott Valley  
Parks and Recreation Department  
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**Parks and Recreation Commission  
Regular Meeting**

7401 E. Skoog Blvd, Auditorium  
6:30 p.m., Tuesday, March 9, 2021

**Minutes**

**1. Call to Order & Welcome – B. Poliakon, Chairperson**

Chairperson Poliakon called the meeting of the Parks & Recreation Commission to order at 5:30 p.m.

**2. Roll Call**

Parks & Recreation Commission Members present: Chairperson Brett Poliakon, Vice-Chairperson Bill Pierce, Commissioner Kay Gorman, Commissioner Scott Byrum, and Commissioner Zach Moss. Members absent: Commissioner Gary Cabato. Staff Present: Robert Kieren, Deputy Director and Jordan Sanchez, Athletics Coordinator.

**3. Approval of Agenda**

Chairperson Poliakon asked if there were any changes to the agenda. Hearing none he asked for a motion to approve the agenda as presented.

**Commissioner Byrum made a motion to approve the March 9, 2021 agenda as presented.** Commissioner Moss seconded the motion. Motion carried unanimously by those members present.

**4. Approval of Minutes:**

Chairperson Poliakon asked if there were any changes to the minutes for the February 9, 2021 Regular Meeting. Hearing none he asked for a motion to approve the minutes as presented.

**Vice-Chairperson Pierce made a motion to approve the February 9, 2021 Regular meeting minutes as presented.** Commissioner Gorman seconded the motion. Motion carried unanimously by those members present.

**5. Scheduled Announcements – Commission, Public and Staff**

*(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)*

a. Staff Introduction: Jordan Sanchez, Athletics Coordinator

He just started with Parks & Recreation. It's the beginning of his 3<sup>rd</sup> week. He moved here from Southern California. He has worked in various cities in progressively responsible Parks & Rec positions. He saw the open position with the Town. He did a little research on the Town and surrounding areas and thought it would be a good fit. Looking for something different. He broadened the area he was looking. The community here is interesting. He likes the slower pace and outdoor opportunities. The position specifically, athletics and facilities have a lot of background in.

Mr. Kieren said that Jordan is a great addition to the team, just coming onboard he took over volleyball, the end of our winter season. Took over tournaments. We are very happy to have him onboard.

b. Programs, Classes and Special Events



- February Classes & Programming Participation  
Total number of students: 519
  - Ages 0-5: 16 students
  - Ages 6-11: 72 students
  - Ages 12 – 17: 40 students
  - Ages 18 – 59: 92 students
  - Ages 60+: 298 students
  - Total number of Programs: 11
  - Total number of Instructors: 8
  - Total number of Classes: 199
  
- Aquatics: Mr. Kieren reported that the pool will be opening up for the summer. We have lifeguard and swim instructor positions available. Concessions and office staff, Lead Lifeguards, Office Manager and Lifeguard Manager positions available. Applications are currently open online. We will be having open interviews on Friday, March 19, from 3:00pm to 5:00pm and Saturday, March 20<sup>th</sup> from 10:00am to 2:00pm at Mountain Valley Splash Pool. It's a really fun summer job, something he did for 6 years, then running the pool for another 6 years. It's a great way to meet people and get work experience with responsibility over the summer.
  
- Eggstravaganza is coming up this month. Even though it will be a drive through experience the staff has been working on some really cool things. We have crafting Fridays to make sure we have different elements out there for the community to take part in. The event will be held on March 27<sup>th</sup> from 10am – 12pm at Fain Park. We will have live performances by DePalma's Martial Arts and Lessons by Lexe Dance Studio. You'll be able to tune your radio to KPPV 106.7 for kid friendly music as you hunt for eggs from your vehicle. The kids will receive a gift bag at the end of the experience. Chairperson Poliakon asked if the park would be closed for the event. Mr. Kieren said that the gate will be closed with signage about the closure for event and reopen after the event. Signage will also be on 5<sup>th</sup> Street. Commissioner Byrum asked how many drives through events during the year? Mr. Kieren said this would be our second with the first one being Valley of Lights. Commissioner Byrum asked if more drive through events could be done to give kids something to look forward to. Mr. Kieren replied that what we're hoping to get to this summer like with Fain, the hiking type of clubs to get the kids out of the house.
  
- Arbor Day Celebration: The event will be virtual this year. You will be able to see it live on Facebook at 10am, Friday, April 30<sup>th</sup>. We're going to be planting about 13 trees. Marnie with the Prescott Valley Chamber of Commerce will be reading a story. Even though it will be virtual it will still be a stellar event.

## **6. Department Update – For Review and Possible Action**

- a. Chairpersons Report – *B. Poliakon, Chairperson*  
Chairperson Poliakon said that all we can do is try to be involved as much as we can. This year he is coaching Little League. Any participation you can have is good whether it is small, little, or big.
  
- b. Tree Advisory Board – *B. Poliakon, Chairperson*  
Mr. Kieren reported that not only did we get the Tree City USA designation we also got the Growth Award again this year. That says a lot about what we do over the course of a year even during a pandemic. Making sure that we are the arborists that we need to be



taking care of the trees we have in the urban areas as well as getting the educational components out with Arbor Day. As you can see, we used one of the pictures from an Arbor Day of one of the kiddos planting a tree during one of our Arbor Day celebrations. Doing the educational components of it is huge. Trying to instill that and get the kids out to have some fun. It's a great community and being able to have these types of awards is very special to us.

## **7. Old Business**

### **a. MVP restroom update – R. Kieren, Deputy Director**

Mr. Kieren said that we received six bids and our low bidder will be taken to Council for approval this coming Thursday. If this project is approved, we hope to be breaking ground within this month. He will have more on once we get to our April meeting.

## **8. New Business**

### **a. Santa Fe Park upgrades – R. Kieren, Deputy Director**

With the trailhead for the Iron King Trail being moved with new construction he had some extra rail equipment that needed to be moved. It was moved to Santa Fe Park over by the south edge of the perimeter of what we have currently at Santa Fe Station. Our Parks guys did a great job moving it. We decided to fence it off instead of leaving it open air. It really does make a nice addition to the park. He wanted the commission to see it and know where it was located and be able to inform the community.

We also jumped into our Phase 2 planning. On the right hand side of the slide the orange outlined area is a portion of sidewalk. We had about \$19,000 left in diff funding that were able to use for landscaping and other incidentals. With the Spouse connector coming in starting in April we wanted to make sure we got the concrete in there so we have the connectivity through Spouse and Glassford. It will be all ADA with a ramp at the bottom of it. When we get into our next year, we will be continuing our planning to get sidewalk to connect to Santa Fe Loop. Chairperson Poliakon said that the park needs another access point.

Commissioner Gorman said that this time last year we were planning on having a grand opening, then Covid hit and it was put off. As well as other times we were going to come together as a community, what is our policy on when we can start doing that? Mr. Kieren replied that we are working on a couple of projects that we hope to complete in April and is planning ribbon cuttings for them. With the new vaccine coming out and things getting better and we are able to plan for a more normal type of ribbon cutting or event. Commissioner Gorman asked if we have a timeline or a thought of a timeline? Mr. Kieren replied that we are still taking it month by month with our planning. We want to consider everybody's thought processes, ideologies, how everyone feels about things as well. Continuing, Commissioner Gorman said that it's a touchy subject and people are desperate wanting to come together as a community again. Mr. Kieren said that we are going forward planning like that, keeping the distance, wearing a mask if you want to, you're able to do so. We do want to celebrate these things that the Town is able to bring into the community. We are always making sure we are planning for these things.

Chairperson Poliakon said that we took a field trip, it was cool to see the overall environment out there, the structures that were put in place overall a well thought facility.

## **9. Department Director's Report – Casey Van Haren, Director Community Services**



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Mrs. Van Haren said that some of things she wanted to point out, we have been a department for just over 6 months. She said that even though she didn't know very much about Parks & Recreation, the crossovers between the Library and Parks & Recreation are huge. We're all about community. She was reading an article in the Parks & Recreation magazine that we get from the National Parks & Recreation Association. What is interesting about this article is how it parallels libraries. She read the following:

"Parks & Recreation Professionals have a positive lasting impact on millions of people every day through their tireless efforts to deliver programming and amenities that advance mental and physical health that support equity and inclusion."

Equity inclusion hit me real hard because that's what libraries are about. We're all about inclusivity and equal access to everything no matter your race, religion, political affiliation, it doesn't matter. Libraries and Parks & Recreation we want that inclusivity in our community. That is so important to me and what I'm doing in the library is carrying over to Parks & Recreation. One of the things I wanted to update you with was in October Nick took me on a parks tour. What was interesting about going to all the parks is there are so many. It took about 4 hours and there were 2 that she didn't get to. What she's been doing is every Friday she goes out to a couple of parks and walks around, checks on the park amenities to get familiar with everything. That's where our community hangs out. She really enjoys that. She said she wanted the commission to know that not only is she active in Parks & Recreation, but Libraries are always going to be a big part of her, we have that parallel and how we can all work together, Libraries and Parks & Recreation.

**10. Unscheduled Public Appearances**

None

**11. Next Meeting**

a. Regular Meeting: Tuesday, April 13, 2020 at 5:30 p.m., Auditorium

**12. Adjournment**

With no further questions or comments, Chairperson Poliakon asked for a motion to adjourn the meeting.

**Commissioner Gorman made a motion to adjourn the meeting. Commissioner Moss seconded the motion. Meeting adjourned at 5:56 p.m.**

  
Secretary, Scott Byrum

Respectively submitted by: Kathy Wise, Administrative Support II  
March 12, 2021