



The Town of Prescott Valley
Parks and Recreation Department
7501 E. Skoog Blvd.
Prescott Valley, AZ 86314
928.759.3090
Fax 928.759.5505

**Parks and Recreation Commission
Regular Meeting**

7401 E. Skoog Blvd, Auditorium
6:30 p.m., Tuesday, January 12, 2021

Minutes

- 1. Call to Order & Welcome – B. Poliakon, Chairperson**
Chairperson Poliakon called the meeting of the Parks & Recreation Commission to order at 5:30 p.m.
- 2. Roll Call**
Parks & Recreation Commission Members present: Chairperson Brett Poliakon, Commissioner Kay Gorman, Commissioner Zach Moss, Commissioner Buzz Gummer and Commissioner Gary Cabato. Members absent: Vice-Chairperson Bill Pierce and Commissioner Scott Byrum. Staff Present: Robert Kieren, Deputy Director, and Kathy Wise, Administrative Support II.
- 3. Approval of Agenda**
Chairperson Poliakon asked if there were any changes to the agenda. Hearing none he asked for a motion to approve the agenda as presented.

Commissioner Gorman made a motion to approve the January 12, 2021 agenda as presented. Commissioner Cabato seconded the motion. Motion carried unanimously by those members present.

- 4. Approval of Minutes:**
Chairperson Poliakon asked if there were any changes to the minutes for the November 10, 2020 Regular Meeting. Hearing none he asked for a motion to approve the minutes as presented.

Commissioner Gummer made a motion to approve the November 10, 2020 Regular meeting minutes as presented. Commissioner Gorman seconded the motion. Motion carried unanimously by those members present.

- 5. Announcements/Presentations – Commission, Public and Staff**
(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)

a. Programs, Classes and Special Events.

- Santa' North Pole Village - After the Light parade, we had approximately 250 people tour Santa's Village. It looked amazing; staff did a great job. Signals Arizona took some amazing photos of the families.
- New Year's Eve Update – We had approximately 250 people in attendance. We also had food truck "Smoked Eats Sweet Treats" barbeque, smoked brownies and smoked cookies. PVPD came out to serve hot cocoa and CAFMA was also on site with an engine and provided smores. Commissioner Gorman asked what the attendance difference was from last year. Mr. Kieren replied we had approximately 400 last year. Considering Covid, we're happy with 250.
- 2020 Class & Program Participation: Mr. Kieren reported that the department offered 26 programs with 12 instructors. Total number of classes offered from those programs: 2,015 with 5,381 students.



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Breakdown by age group: 0-5: 365 students; 6-11: 1,169 students; 12-17: 342 students; 18-59: 717 students; 60+: 2,788 students.

Commissioner Gorman asked if we will step up classes as people get vaccinated. Mr. Kieren said that we're going month by month. Commissioner Cabato asked if the instructors are paid or contractors to which Mr. Kieren replied they're contractors.

Recreation Classes:

- o Dance Fitness: Mondays, 9am – 9:50am
- o Complete Fitness: Mondays, 10am – 10:50am
- o Chito Ryu Karate: Mondays, 6:30pm – 7:45pm and Saturdays, 6pm – 7:15pm
- o Yoga, Tai Chi & Qi Gong: Wednesdays, 8:30am – 9:30am

Upcoming Recreation Classes: For more information or to register for our classes please contact Community Services at (928) 759-3090 or visit online at www.pvaz.net

- o Basic Dog Obedience: Next session starts Tuesday, February 23rd. (6-week session) meets once a week. Cost: \$150
- o Hula Dancing Beginner Class – Saturday, February 20th from 1:30pm – 3:00pm, \$15 per student. Advanced Class – Saturday, February 20th from 9:00am – 1:00pm, \$40 per student
- o Private Dance Lessons: Offered as monthly sessions. Upcoming sessions Fridays - February 5, 12, 19, 26; \$200 for entire session. Saturdays February 6, 13, 20, 27; \$200 for entire session.

We'll have more new classes coming up. You can give us a call at 928-759-3090 or go to the website at pvaz.net.

6. Department Update – For Review and Possible Action

- a. Chairpersons Report – *B. Poliakon, Chairperson*
Chairperson Poliakon said that the programs put on by Prescott Valley are second to none. In my age group programs are always on par and functionally available. If you can't find something to do in Prescott Valley, you're not looking hard enough.
- b. Tree Advisory Board – *B. Poliakon, Chairperson*
Mr. Kieren reported that the applications have been sent in for Tree City USA and the Growth Award. We're waiting to hear back and we will notify the commission if we received the Tree City and/or the Growth Award designations. Chairperson Poliakon asked if the commission will be forming a committee (Tree Advisory Board). Mr. Kieren replied, yes. Continuing he said that the Forestry Department has asked us to create an Urban Forestry Management Plan. The Advisory Board is looking to put together a forestry plan. Mr. Kieren added that staff is looking for participants to be on the advisory board.

7. Old Business

- a. Spray Pad Update – *R. Kieren, Deputy Director*
 - Color Selection: Mr. Kieren said we are good to go on this project. The contract and orders for products are in. He had asked Bella to assist with the color choices of the elements. She used colors called Arizona sunset; second it a traditional color pattern



and the being earth tones. He asked the commission to look over the colors and select a favorite:

- o Commission questions: Commissioner Gorman asked if the colors would fade to which Mr. Kieren said that over time the colors would fade. It lasts about 7 to 8 years. Paint does fade over time and it's one of the things we will have upkeep.
- o Commissioner Gummer said he likes the 1st choice with the vibrant yellow. choice, vibrant yellow. Wanted commission's feedback. Following a brief discussion, Chairperson Poliakon said that the majority is in favor of Arizona Sunset.

Mr. Kieren said the surfacing would not be pebble flex. It would be a rough texture to help with slipping. Commissioner Gorman asked if there would be safety warnings sign put up. Mr. Kieren said there will be rules posted and will include a recommendation to wear swim shoes. Citizens will have to self-monitor their activities. Since it isn't fenced in like at the pool, use is under your own assumed risk. Mr. Kieren said that staff is looking at the middle of March for groundbreaking. Construction process should be 3 weeks to 1 month. Commissioner Gummer asked about a barrier between the parking lot and splash pad. Mr. Kieren said staff is checking costs for a block wall, acts as a barrier. Parents can sit on it to watch over the kids. Commissioner Cabato asked about the rules. Mr. Kieren said that everything we do goes through the legal department for review.

b. Scholarship System/donations Update – *R. Kieren, Deputy Director*

Mr. Kieren reported that we have received some donations toward the scholarship program. It's good to have our community donate making it possible for others to participate in classes.

Commissioner Gorman asked about advertising. Mr. Kieren said that we use radio advertising and social media for promotion. Commissioner Gummer mentioned that the town has a tv station and the commission could have a show called "Rec Rap" and discuss what Parks and Recreation is doing. We could do our own show.

8. New Business

a. Mountain Valley Park Restroom – *R. Kieren, Deputy Director*

Mr. Kieren showed slides of the proposed restroom building. The current building is about 400 sq. ft. The overall size of the proposed facility is just under 1,200 sq. ft. It will have 20 ft. ceilings, recessed lights, stainless steel amenities. A small portion of the footage will be reduced and used for a storage room for supplies. Staff is in process of locating utilities, we'll need to talk about colors. Commissioner Gummer asked about a water fountain. Mr. Kieren said we will have water fountains there. Trying to reintegrate them. Chairperson Poliakon asked about bottle fillers, to which Mr. Kieren said they can be easier break but we are looking into commercial options to allow for the bottle fillers. When restrooms are not in use the building will be locked. We won't be locking them down until we have freezing temperatures.

b. Budget Retreat – *R. Kieren, Deputy Director*

Mr. Kieren directed the commission to the blue outlined area for Santa Fe Station Park. This area is 32 acres with the park already there. There are two walking bridges and a path to the back side of the park.



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Continuing, Mr. Kieren said the Casey Van Haren met with other directors on Friday to review Council recommendations for FY 2021-2022.

Some items discussed were:

- Looking for a location for another dog park or renovating our existing dog park.
- IGA (Inter Governmental Agreement) how we can better partner with HUSD for field usage.
- Events marketing, scheduling events throughout the year.

Commissioner Gummer asked about the Polar Bear Splash. Mr. Kieren said it was a great event this year. Attendance was scaled back for social distancing and it was cold! Smoked Eats Sweet Treats put together an amazing breakfast. We had 26 polar bears take the plunge. They were allowed to have 1 family member with them. We had to change up the Duck Slide and it was a bit unusual this year. He said he would bring pictures to the next meeting.

9. Unscheduled Public Appearances

None.

10. Next Meeting

- a. Regular Meeting: Tuesday, February 9, 2020 at 5:30 p.m., Auditorium

11. Adjournment

With no further questions or comments, Chairperson Poliakon asked for a motion to adjourn the meeting.

Commissioner Gummer made a motion to adjourn the meeting. Commissioner Moss seconded the motion. Meeting adjourned at 6:15 p.m.


Secretary, Scott Byrum

Respectively submitted by: Kathy Wise, Administrative Support II
January 15, 2021