



The Town of Prescott Valley  
Parks and Recreation Department  
7501 E. Skoog Blvd.  
Prescott Valley, AZ 86314  
928.759.3090  
Fax 928.759.5505

**Parks and Recreation Commission  
Regular Meeting**

7401 E. Skoog Blvd, Auditorium  
6:30 p.m., Tuesday, February 9, 2021

**Minutes**

- 1. Call to Order & Welcome – B. Poliakon, Chairperson**  
Chairperson Poliakon called the meeting of the Parks & Recreation Commission to order at 5:30 p.m.

- 2. Roll Call**  
Parks & Recreation Commission Members present: Chairperson Brett Poliakon, Commissioner Kay Gorman, Commissioner Scott Byrum, Commissioner Zach Moss, Commissioner Gary Cabato and Vice-Chairperson Bill Pierce via Zoom. Members absent: none. Staff Present: Robert Kieren, Deputy Director, and Kathy Wise, Administrative Support II.

- 3. Approval of Agenda**  
Chairperson Poliakon asked if there were any changes to the agenda. Hearing none he asked for a motion to approve the agenda as presented.

**Commissioner Moss made a motion to approve the February 9, 2021 agenda as presented.** Commissioner Gorman seconded the motion. Motion carried unanimously by those members present.

- 4. Approval of Minutes:**  
Chairperson Poliakon asked if there were any changes to the minutes for the January 12, 2021 Regular Meeting. Hearing none he asked for a motion to approve the minutes as presented.

**Commissioner Cabato made a motion to approve the January 12, 2021 Regular meeting minutes as presented.** Commissioner Byrum seconded the motion. Motion carried unanimously by those members present.

- 5. Scheduled Announcements – Commission, Public and Staff**  
*(If discussion by the Commission is necessary, that item will be moved to another place on the agenda and considered separately.)*

- a. Staff Introduction: Anthony Durham, Special Events Coordinator**  
Mr. Durham said that he is new to the Parks & Recreation, Community Services Department. He has been in this position for 3 months. It's a new position, new department and he wants to bring new events to the town as well as improve the events we have by getting feedback from the community to see what they want. With COVID we have had to tailor our events for safety. Mr. Kieren added that Anthony is an amazing addition to our team, great person and been with the town for a couple of years. He has done a lot of amazing things in the other department he was in. We're very happy to have him.

- b. Programs, Classes and Special Events**
  - Polar Bear Splash**  
Mr. Kieren said there were about 100-125 people in attendance. Had our duck slide raffle, had about 29 polar bears. Only 2 ice princesses competing for the title. Had a lot of really great donations. Can't say enough about this community and the businesses that come out to support us. DePalma's Martial Arts and AZ Hometown Radio Group were also on



site Sweet Eats and Smoked Treats was also there serving a great breakfast and coffee. A really great time, great feedback.

- January Class & Programming Participation

A total of 419 students took part of our classes and programs.

- Ages 0-5: 9 students
- Ages 6-11: 61 students
- Ages 12 – 17: 35 students
- Ages 18 – 59: 56 students
- Ages 60+: 258 students

We offered 210 special classes. Bryce is doing a great job getting the programming in.

Upcoming Classes:

- Basic Dog Obedience: 6 week session, \$150 for entire session
- Hula Dancing: Beginners – Saturday, February 20<sup>th</sup>, 1:30pm – 3:0pm, \$15
- Hula Dancing: Advanced – Saturday, February 20<sup>th</sup>, 9:00am – 1:00pm, \$40
- Private Dance Lessons: Offering monthly sessions, Fridays or Saturdays in February, \$200 for entire session

- Spring Volleyball Sign Up's

2021 Spring Women's and CoEd Volleyball League registration opens February 5<sup>th</sup> through March 5<sup>th</sup>. Games will be played at the Boys & Girls Club for the first time this year.

## 6. Department Update – For Review and Possible Action

a. Chairpersons Report – *B. Poliakon, Chairperson*

Congratulations to Buzz Gummer for his 24 years of community service and for accomplishing an unachievable goal for us, his inspiration and drive to make this community better for all of us and his great leadership. Walking in his footsteps and what he's seen over the years is huge. He held on for the completion of the Masterplan. Thank you Buzz for allowing me to grow under your tutelage.

Mr. Kieren added that Buzz has laid the foundation for this commission, 24 years on it, an invaluable resource. Buzz will be presented with a plaque by Council. When we have the date, we'll share it with everyone. He's set some great roots and looking forward to seeing him at events.

b. Tree Advisory Board – *B. Poliakon, Chairperson*

Mr. Kieren reported that we are still waiting to hear back on the application for Tree City USA and the Growth Award. We should be able to report on that at the March meeting. Everything has been submitted and he's very positive to get one or both designations for the coming year. Chairperson Poliakon said that has been a goal for this commission. Being on the committee has been a learning experience.

## 7. Old Business

a. Spray Pad Progress – *R. Kieren, Deputy Director*

Mr. Kieren said we have started laying the groundwork for Bob Edwards Park. We have 80 ft. of the waterline installed; the new meter will be installed on Long Look is in the permitting process. Once that is installed, we will be able to hook up the entire waterline to the proposed location where the contractor will be tying in for the spray pad project. The electrical is installed. Everything has been pulled to the pedestal. We're still about 7



weeks out to get the harvest tank installed. Then the spray pad company will be coming out to set up forms to install the concrete and the plumbing. Then we'll have a spray pad.

Commissioner Byrum asked if there will be an opening ceremony. Mr. Kieren replied yes, we don't have a hard date yet. But when we do, we'd like for the commission to come out for a ribbon cutting and maybe make the first stroll through the splash pad.

b. Santa Fe Park Progress Report – *R. Kieren, Deputy Director*

Mr. Kieren showed slides of the completed work. He said we finally got an aerial view of the first phase completion. The rip rap and rock on the south side has been completed; the trees have been planted; fencing between the soccer field and pickleball lights below the playground has been installed, handrails on the left side of the pickleball courts have been installed. Fall hazards and punch list has all been completed. Showing the south side of the park looking north he wanted to show how much rock had to be put down out there was large scale so we don't have any drainage issues, no sediment coming down the hills. Nick and his crew have done an awesome job. Commissioner Byrum asked if lines will be put on the soccer field. Mr. Kieren said that once we get back into the growing season, we paint the lines depending on what group is using it. Commissioner Byrum said that the grass is bumpy. Is there going to be a leveling off of the field. Mr. Kieren said that is something he would have to look into. The reason we couldn't use it last year is the turf came in a little bit patchy and there is a spot on the south side of the field that had to be graded out and elevated so there wouldn't be a big swell. We also wanted to give it a year to fill in and should alleviate some of the problems. He'll talk to the Parks Manager and if there is something that needs to be done, we'll get it done.

The plan to get the road to connect to the park at Spouse and Glassford will be going through as well. It has been bid out and the improvements will be scheduled sometime this Spring. This improvement will provide a new traffic light providing access to the park and sidewalks. When that is completed, we will be able to continue with landscaping and hardscaping to that portion of road. Commissioner Byrum asked if the trail will be completed to which Mr. Kieren said that the trail will be part of future planning stages.

Commissioner Gorman asked if the playground was being used. Mr. Kieren said that when he goes there it's being used. We haven't had any complaints.

## 8. New Business

a. Concrete MUP Repairs – *R. Kieren, Deputy Director*

Mr. Kieren said that there are a number of parks that staff go out to each year and takes note of concrete areas that need repairs. In Stoneridge this slide is Wander Way Park that shows the slab heaved up. The next slide is Village Square park. The dark concrete is the sections that have been replaced. We used to have a lot of markings out there to alert the public. At Viewpoint by the bench is definitely a high usage area. He wanted to show the commission that the guys do a lot of work in the parks. This is only the first portion of concrete replacement and it will continue throughout the year. Chairperson Poliakon asked if the repairs were done inhouse or sourced out. Mr. Kieren replied that the two parks in Stoneridge we did use a concrete contractor and staff will continue with repairs throughout the parks.

b. Eggstravaganza Planning – *R. Kieren, Deputy Director*

Mr. Kieren said staff is coming up with a plan that will be fun for families and maintain our distance. This event will be held at Fain Park and be a drive through experience. There



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will be virtual scavenger hunts and goody bags for the kids. DePalma's Martial Arts will be there putting on a martial arts performance. KPPV will have a specific radio station that everyone can turn into to. This is some "out of the box thinking". Everyone in the department has been putting their heads together being led by Anthony and Isabella. The event will take place on March 27<sup>th</sup> from 10am to 12pm at Fain Park. Chairperson Poliakon said that they will be participating in social distancing and I'm sure care will be taken giving out the goody bags. Commissioner Byrum asked if the Easter Bunny was really going to be there to which Mr. Kieren said yes and so will Little Bo Peep. Commissioner Gorman asked if the kids would stay in the car. Mr. Kieren said yes, they will be asking everyone to stay in their vehicles. Commissioner Bryrum asked, what are wiggle guys? Mr. Kieren explained that they are inflatables that wiggle when inflated. Chairperson Poliakon asked if there was a need for volunteers. Mr. Kieren said we can always use volunteers. Contact Brandi our volunteer coordinator and she'll get you set up.

- c. Pool Facility Painting - *R. Kieren, Deputy Director*  
Mountain Valley Splash got a bit of a facelift. We had a great company that is here in Prescott Valley. Finishing Touch painting company offered his services and manpower. We purchased the paint and they did a great job and appreciate the public assistance.

Brett asked if Bill had any comments or questions to which he replied, no questions.

- 9. **Unscheduled Public Appearances**  
None.

**10. Next Meeting**

- a. Regular Meeting: Tuesday, March 9, 2020 at 5:30 p.m., Auditorium

**11. Adjournment**

With no further questions or comments, Chairperson Poliakon asked for a motion to adjourn the meeting.

**Commissioner Gorman made a motion to adjourn the meeting.** Commissioner Bryrum seconded the motion. Meeting adjourned at 6:00 p.m.

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Secretary, Scott Byrum

Respectively submitted by: Kathy Wise, Administrative Support II  
February 12, 2021